

**AGENDA**  
**DGS PTA Meeting**  
**Wednesday, November 9th, 2011 5:30 pm**  
**Earth Week Planning**

- **Welcome and Introductions** **Susan Marshall**

6:40 Meeting called to order by Susan. General thank you to all in attendance. Introduction to Ice Breaker.

- **Earth Week/Ice Breaker** **Frank Coyne**

Frank explained Ice Breaker activity and entire group participated. Upon completion, Frank explained how our every action as a group affects the whole. Frank stressed the importance of acting as a functioning cohesive group to positively improve and “affect” DGS as a whole.

- **Officers Reports:**

- Alyssa Jahns, Secretary**

- Approval of Meeting Minutes:** Motion to approve by Jen Long. Motion seconded by Russell Johnston. Minutes APPROVED.

- Membership Report:** Alyssa updated group that paid membership was at 34.

- Dinner Night Update:** 1<sup>st</sup> Dinner Night will be hosted at Chipotle on Leetsdale November 17<sup>th</sup> from 4:00-8:00. Informational flyers have been posted on the DGS website, sent home in the Wednesday folder (not Thursday Folder due to no school on Thursday). Encourage everyone to attend and distribute flyer to friends and Family. Suggestion was made by several in group to print stickers to put on kids on Wednesday to remind families of event. Alyssa to print stickers.

- Box Tops/Target:** Susan Marshall updated group that Jessica Christopher is doing a great job of organizing the Box Tops efforts. Susan also encouraged the group on how to establish a Target Debit card in order to raise funds for DGS. Susan briefly explained the process and answered questions.

- Christi Martin, Vice President**

- Family Outreach Program:** To date, 52 new families have been recognized to be in program. Information in regards to the program, cards and stamps (aka Kit) are available at the Office.

- POC Update:** Debra Adair was not in attendance and Susan Marshall gave update. Reminded group to complete the Badge/identification process in order to volunteer within the school/classroom. In addition, reminded everyone to check in with their POC's for volunteer opportunities and general classroom/grade information.

- Megan Putnam, EFS**

- Megan introduced herself and her role as the EFS coordinator. Thanked entire group for any/all efforts in regards to Earth Week and its execution. Expressed how important brainstorming and communication with teachers and individual classrooms is in order to make Earth Week a success.

- Shown an example of the Family Outreach Program card and envelope that is available in the Office.

**Susan Marshall, President**

**New Treasurer:** Although not in attendance due to a schedule conflict, Hillary Ross was introduced as new DGS PTA Treasurer. Susan announced that an “official” treasury report will be available at next PTA meeting.

**Membership:** Susan stressed the need for participation in PTA and encouraged the payment of membership fees in the amount of \$10 per person.

**Earth Week:** this item was moved to discussions at a later time during the meeting.

**Community Blog/Suggestions Question Box:** Susan introduced the idea of possibly implementing a “Community Blog” in order to communicate to the general DGS population about events, ideas and general information that our community is involved in, however items that DGS and the PTA do not officially endorse. Susan introduced to the group a Suggestions/Questions Box to the group. This box will be located at the Office and can be used to collect questions that may not have been addressed at the PTA Meeting or any thoughts that may need attention outside of the meeting.

**Earth Week Revisit:** Susan Marshall gave a general overview of purpose and need to begin planning Earth Week. The preliminary discussion explained the importance and focus of Earth Week, items that were successful last year, Community Day and a general Call to Arms to make Earth Week a total success.

Susan and Frank Coyne directed the group in an open discussion about the need to organize Earth Week and create opportunities to raise funds for the school and PTA-A CALL TO ARMS! An open discussion occurred with “brainstorming”. See attached notes on remainder of this portion of the meeting.

- **New Business:** None was discussed at this time.

**Meeting called at 7:30 pm.**